

HFM Test Plan (11/24/2003 – 12/19/2003) Shaded indicates task has been deferred

Set – Up of HFM and HAL (11/24/2003 – 11/28/2003)\

Task	Resource	Control	Completed By
Verify all historical data is loaded and balanced	Rick Hess	AXS-One TB – HFM – TB	
Verify production environment. HFM server, Oracle dB, Hyperion Reports server	Lynn Jacobs/Jerry Socci/Andy Leggio		
Verify all HAL routines point to production sources and targets	Kashyap/Uma		
Prior to running the integration, the dates for the integration you are running must be setup in the HAL schema in table: hal_app_current_process_dates.	Kashyap/Uma		
HFM initialization for appropriate time period	Lynn/Kathy		
HAL initialization for appropriate time period	Kashyap/Uma		
Verify latest mapping tables have been loaded	Kathy/Kashyap		
Stage Point in time data sets in source systems	Lynn/Dan/Kashyap		
Load FX rates from MIDAS into HFM	Kashyap	936	

MIDAS - Source System to Oracle (11/24/2003 – 11/28/2003)\

Task	Resource	Control	Completed By
Normal month end close in MIDAS	Kathleen Reagan/Kirk Viviano		
Extract and load GL and Supplemental data	Kashyap/Uma		
Balance extract to production - Create control totals	Kashyap/Uma	RPT1002, RPT1170, RPT1170, RPT1178, RPT1173, ESTFUT,	
Provide control reports to Accounting to identify discrepancies between rpt and MIDAS. Balance data – Both GL and Supplemental (Pre-adjustment)	Kathleen Reagan/Kirk Viviano	811, 812, 813	

MARS - Source to Oracle (11/24/2003 – 11/28/2003)\

Task	Resource	Control	Completed By
Normal month end close in MARS – Generate month end control total reports (Aggregate report/excel spreadsheets)	Helen Miksits		
Extract and load GL	Kashyap/Uma		
Balance extract to production - Create control totals	Kashyap/Uma		
Provide control reports to Accounting to balance production MARS to production A&R Balance data –GL	Lisa Carhina	801, 802, 803	

SUMMIT - Source to Oracle (11/24/2003 – 11/28/2003)

Task	Resource	Control	Completed By
Normal month end close in Summit – Generate month end control total reports (Spreadsheet)	Lisa C./Helen Miksits / Joe S		
Extract and load GL	Kashyap/Uma		
Balance extract to production - Create control totals	Kashyap/Uma	SUMMIT YTD Report	
Provide control reports to Accounting to balance production Summit to production A&R Balance Data - GL	Joe S	831, 832, 833	

PAM - Source to Oracle (11/24/2003 – 11/28/2003)

Task	Resource	Control	Completed By
Normal month end close in PAM application – Generate month end control total reports (Earned Income, Cash Validation Journals.....)	Lisa C./Helen Miksits		
Extract and load GL and Supplemental	Kashyap/Uma/Lynn J/Joe A.		
Balance extract to production - Create control totals	Kashyap/Uma/Lynn J/Joe A		
Provide control reports to Accounting to balance production Pam to production A&R Balance data – Both GL and Supplemental	Kashyap/Uma/Lynn J/Joe A Lisa C/Helen Miksits	821-829	

REMOTES Source to (11/24/2003 – 11/28/2003)

Task	Resource	Control	Completed By
Normal month end close for all Remotes – Generate month end control total reports (Spreadsheets)	Lisa C./Helen Miksits/Lynn Leonne		
Extract and load GL	Kashyap/Uma		
Balance extract to production - Create control totals	Kashyap/Uma		
Provide control reports to Accounting to balance production Summit to production A&R Balance Data – GL	Kashyap/Uma Lisa C/Helen Miksits/Lynn Leonne	861-877, 888-924	

Outlook Soft Source to Oracle (11/24/2003 – 11/28/2003)

Task	Resource	Control	Completed By
Generate month end control total reports (Spreadsheets)	Joe B./ Tim Hunt		
Extract and load GL	Tim Hunt/Kashyap/Uma		
Balance extract to production - Create control totals	Tim Hunt/Kashyap/Uma		
Balance data – GL	Joe B.		

Check Point – Source to Oracle (11/28/2003)

Task	Resource	Control	Completed By
MIDAS Verified	Rick Hess	811, 812, 813	
MARS Verified	Rick Hess	801, 802, 803	
SUMMIT Verified	Rick Hess	831, 832, 833	
PAM Verified	Rick Hess	821-829	
Remotes Verified	Rick Hess	861-877, 888-924	
Outlook Soft	Rick Hess		

Oracle to HFM-Staging (12/01/2003 – 12/05/2003)

Task	Resource	Control	Completed By
MIDAS	Kashyap/Uma	811, 812, 813	
MARS	Kashyap/Uma	801, 802, 803	
SUMMIT	Kashyap/Uma	831, 832, 833	
PAM	Kashyap/Uma	821-829	
Remotes	Kashyap/Uma	861-877, 888-924	

Verify HFM loads/error logs (12/01/2003 – 12/05/2003)

Task	Resource	Control	Completed By
MIDAS	Dan/Kathy		
MARS	Dan/Kathy		
SUMMIT	Dan/Kathy		
PAM	Dan/Kathy		
Remotes	Dan/Kathy		

Journal Entries & Balancing of HFM-Staging – GL (Check Point) 12/05/2003

Task	Resource	Control	Completed By
MIDAS GL	Kathleen Reagan/Kirk Viviano – Rick Hess		
MARS GL	Lisa C/Helen Miksits – Rick Hess		
SUMMIT GL	Lisa C/Helen Miksits – Rich Hess		
PAM GL	Lisa C/Helen Miksits – Rick Hess		
Remotes GL	Lisa C/Helen Miksits – Rick Hess		

HFM-Staging – AXS-One (12/01/2003 – 12/05/2003))

Task	Resource	Control	Completed By
Set write to file switch to create a file for AXS-One – file is created during consolidation	Kathy/Lynn		
Consolidate Staging	Kathy/Rick Hess		
Launch AXS-One Load	Kashyap/Uma		
Verify genex report (Debits – Credits)	Bob Blair		
Post GL	Bob Blair/Ashwin Palekar		
Run Trial Balance	Bob Blair		
Normal AXS-One Close	Accounting Team (Eileen V.)		

GL – Check Point (12/08/2003 – 12/12/2003)

Task	Resource	Control	Completed By
Verify Trial Balance	Rick Hess		

Balancing of HFM Staging –Supplemental Data (12/08/2003 – 12/12/2003)

Task	Resource	Control	Completed By
MIDAS	Kathleen Reagan	RPT1173, RPT1002, RPT1178, ESTFUT, RPT1170 – OOS Spreadsheet	
PAM	Lisa C/Helen Miksits		

HFM to HFM for Supplemental (12/08/2003 – 12/12/2003))

Task	Resource	Control	Completed By
Modify write to file switch to generate a file for HFM to HFM load	Kathy/Dan		
Launch HFM to HFM process	Kashyap/Uma		
Supplemental Control Report	Lynn Jacobs/Rick Hess		

AXS-One to HFM – Final (12/08/2003 – 12/12/2003)

Task	Resource	Control	Completed By
Launch AXS-One to HFM process	Kashyap/Uma		
Control Report (Trial Balance) AXS-One Trail Balance by entity (GAAP and Statutory Basis) HFM Trial Balance by Entity (GAAP and Statutory	Rick Hess	Retrieve schedule – BALHFMtoHFM	
Final Consolidation	Rick Hess		
Control Reports – Verify Consolidations	Rick Hess/Bob Blair		

MIDAS – HFM-Policy (12/08/2003 – 12/12/2003)

Task	Resource	Control	Completed By
Load Metadata	Kashyap/Uma/Lynn		
Load Data	Kashyap/Uma/Lynn		

Reports - Operating Supplement (12/15/2003 – 12/19/2003)

Task	Resource	Control	Completed By
OS00001 - Consolidated Balance Sheets	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00002 - Consolidated Statements of Income	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00003 - Summary Financial Information	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00004 - Annual Financial and Statistical Data	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00005 - Direct Par Value and Adjusted Direct Premiums	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00006 - Gross Premiums Written	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00010 - Premiums Earned Analysis	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00011 - Effect of Refundings and Other Accelerations	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00012 - Investment Portfolio	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00013 - Return on Equity	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00014 - Investment Management Services	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00015 - Loss and Loss Adjustment Expense Reserves	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00016 - Insurance Expense Analysis	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00018 - Insured Portfolio Profile by Bond Type	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00019 - Insured Portfolio Profile by Geographic Distribution	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00020 - Insured Portfolio - 50 Largest Public Finance Credits	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00021 - Insured Portfolio - 50 Largest Structured Finance Credits	Bob Blair & Team	Operating Supplement (Sept – 2003)	
OS00023 - Summary of Below-Investment Grade Credits	Bob Blair & Team	Operating Supplement (Sept – 2003)	

Reports – Financial Results (12/15/2003 – 12/19/2003)

Task	Resource	Control	Completed By
FR00001 - Adjusted Direct Premium (ADP) and Direct Par	Bob Blair & Team	Financial Results (Sept 2003)	
FR00002 - Premiums Written - Gross, Ceded and Net	Bob Blair & Team	Financial Results (Sept 2003)	
FR00003 - Scheduled Premiums Earned - Gross, Ceded and Net	Bob Blair & Team	Financial Results (Sept 2003)	
FR00004 - Scheduled Premiums Earned - Upfront and Installments	Bob Blair & Team	Financial Results (Sept 2003)	
FR00005 - Refunding Premiums Earned	Bob Blair & Team	Financial Results (Sept 2003)	
FR00006 - Net Investment Income	Bob Blair & Team	Financial Results (Sept 2003)	
FR00007 - Advisory Fees	Bob Blair & Team	Financial Results (Sept 2003)	
FR00008 - Loss and LAE Incurred Formula Provision	Bob Blair & Team	Financial Results (Sept 2003)	
FR00009 - Total Insurance Expenses	Bob Blair & Team	Financial Results (Sept 2003)	
FR00010 - Policy Acquisition Costs and Operating Expenses	Bob Blair & Team	Financial Results (Sept 2003)	
FR00011 - Investment Management Services	Bob Blair & Team	Financial Results (Sept 2003)	
FR00012 - Municipal Services	Bob Blair & Team	Financial Results (Sept 2003)	

FR00013 - Corporate - Net Investment Income	Bob Blair & Team	Financial Results (Sept 2003)	
FR00014 - Corporate - Interest Expense	Bob Blair & Team	Financial Results (Sept 2003)	
FR00015 - Corporate - Corporate Expenses	Bob Blair & Team	Financial Results (Sept 2003)	
FR00016 - Gains and Losses - Net Realized Gains (Losses)	Bob Blair & Team	Financial Results (Sept 2003)	
FR00017 - Gains and Losses - Change in Fair Value of Derivative Instruments	Bob Blair & Team	Financial Results (Sept 2003)	
FR00018 - Analysts' Estimates	Bob Blair & Team	Financial Results (Sept 2003)	
FR00019 - Consolidated Income Statements	Bob Blair & Team	Financial Results (Sept 2003)	
FR00020 - Trending Exhibits - Adjusted Direct Premium (ADP) and Direct Par	Bob Blair & Team	Financial Results (Sept 2003)	
FR00021 - Trending Exhibits - Adjusted Direct Premium (ADP) - Upfront and Installments	Bob Blair & Team	Financial Results (Sept 2003)	
FR00022 - Trending Exhibits - Adjusted Direct Premium (ADP) - Reinsurance Percentages	Bob Blair & Team	Financial Results (Sept 2003)	
FR00023 - Trending Exhibits - Adjusted Ceded Premium (ACP) - and Ceded Par	Bob Blair & Team	Financial Results (Sept 2003)	
FR00024 - Trending Exhibits - Adjusted Net Premium (ANP) and Net Par	Bob Blair & Team	Financial Results (Sept 2003)	
FR00025 - Trending Exhibits - Premiums Written - Gross, Ceded and Net	Bob Blair & Team	Financial Results (Sept 2003)	
FR00026 - Trending Exhibits - Gross Premiums Written - Upfront and Installments	Bob Blair & Team	Financial Results (Sept 2003)	
FR00027 - Trending Exhibits - Premiums Written - Reinsurance Percentages	Bob Blair & Team	Financial Results (Sept 2003)	
FR00028 - Trending Exhibits - Scheduled Premiums Earned - Gross, Ceded and Net	Bob Blair & Team	Financial Results (Sept 2003)	
FR00029 - Trending Exhibits - Scheduled Premiums Earned - Upfront and Installments	Bob Blair & Team	Financial Results (Sept 2003)	
FR00030 - Trending Exhibits - Scheduled Premiums Earned - Reinsurance Percentages	Bob Blair & Team	Financial Results (Sept 2003)	

Reports – SEC-Q (12/15/2003 – 12/19/2003)

Task	Resource	Control	Completed By
SECQ001 - MBIA Inc. and Subsidiaries - Consolidated Balance Sheets	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ002 - MBIA Inc. and Subsidiaries - Statements of Income	Bob Blair & Team	SEC – Q (Sept 2003)	

SECQ003 - MBIA Inc. and Subsidiaries - Consolidated Statement of Changes in Shareholders Equity	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ004 - MBIA Inc. and Subsidiaries - Consolidated Statement of Cash Flows (Unaudited)	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ005 - Investment Income of the Company	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ006 - Summary of Consolidated Results	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ007 - MBIA INC. and Subsidiaries - Book Value	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ008 - MBIA INC. and Subsidiaries - Summary of Premiums written (ADP, GPW, NPW)	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ009 - MBIA INC. and Subsidiaries - Reconciliation from ADP and GPW	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ010 - Global Public Finance - Premium Writings and Earnings (New and Secondary Market)	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ011 - Global Structured Finance - Premium Writings and Earnings (New and Secondary Market)	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ012 - Case Specific, Reinsurance recoverable and unallocated components of the Company's total loss and LAE Reserves	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ013 Company's policy acquisition costs, operating expenses and total insurance operating expenses	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ014 - Components of total claim-paying resources	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ015 - Company's Long Term Debt	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ016 - Consolidated Investment Portfolio	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ017 - MBIA Insurance Corporation - Consolidated Balance Sheets	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ018 - MBIA Insurance Corporation - Consolidated Statements of Income	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ019 - MBIA Insurance Corporation - Consolidated Statements of Changes in Shareholder's Equity	Bob Blair & Team	SEC – Q (Sept 2003)	
SECQ020 - MBIA Insurance Corporation - Consolidated Statements of Cash Flows	Bob Blair & Team	SEC – Q (Sept 2003)	